

## GOVERNING BODY

### Minutes of the Special meeting of the Governing Body held at 08:30 on 16<sup>th</sup> June 2016 at Barnstaple Campus

**Present:** Paul Petrides (Chair), Martin Chance, Andrew Chapple, Charlie Curzon, Ro Day, Diane Dimond, Laura Elliott, Andrew Pierce, Paula Stein, Lee Thommen and Eirene Williams.

**Clerk:** Bettina Walker

#### 1. Apologies for Absence

Apologies for absence were received from Jeff Andrew, Shaun Cooper, Kevin Finan, David Gibson, Martyn Gimber, Amy Bayet and Andrew Mosedale.

#### 2. Confidential Items

It was agreed that discussions on the terms and conditions of employment, including salaries, would be discussed confidentially with the External Governors and Principal but without Staff and Student Governors present.

#### 3. Declaration of Interests

Andrew Pierce declared that the candidate proposed for appointment as Vice Principal Quality, Curriculum and Learning was a personal friend, and he would therefore not comment or vote on this appointment.

#### 4. Business brought forward by direction of the Chair

There was no business brought forward by the Chair.

#### 5. Appointments of Vice Principals

##### 5.1 General

5.1.1 The Interviews for the Vice Principal posts had taken place with governors involved in viewing presentations and in informal and formal interview panels.

5.1.2 The views of staff and student panels, which included Staff and Student Governors, were taken into consideration by the formal interview panels when proposing candidates for appointment.

5.1.3 Throughout the interview process, regard was given to how the candidates put forward would work with the Principal, college staff and each other.

## **5.2 Vice Principal Quality, Curriculum and Learning**

5.2.1 Jane Hanson was currently Interim Principal at Ealing, Hammersmith and West London College. She had previously worked as Head of Department of Skills, Care and Education at North Devon College before leaving to take the post of Vice Principal Adult Skills and Enterprise at Weston College. After that Jane had gained extensive expertise in a variety of senior interim roles across the FE Sector including as Ofsted Nominee.

5.2.2 Panel members commented that Jane had gained extensive experience in her time away from North Devon, and anticipated that this would help to move the College forward strategically.

5.2.3 The Student Panel had considered Jane to be learner driven and personable with good ideas and liked her "open door" policy for students.

5.2.4 The staff Panel had been more reserved about a previous manager returning to the College in a senior post, but the interview panel considered that Jane was aware and prepared for this.

5.2.5 Andrew Pierce had declared an interest about this appointment, but the remaining members of ***the Governing Body agreed unanimously to the appointment of Jane Hanson as Vice Principal Quality, Curriculum and Learning.***

## **5.3 Vice Principal Business Development, Marketing and Curriculum**

5.3.1 Deborah Miller was the current Vice Principal, Commercial Development at Fife College, as well as Managing Director of Carnegie Enterprise Ltd a subsidiary of the College and a Director of the College's Charitable Trust. Debbie had extensive experience having worked as a consultant in business development roles, including as a Skills Development Manager at Birmingham and Solihull TEC, and also in higher education. In her current role, she had responsibility for all external engagement including business development, apprenticeships, marketing, customer services as well as leading on national and regional bodies.

5.3.2 The staff panel and student panel considered that Debbie had answered all their answers well and was their first choice of the candidates.

5.3.3 ***The Governing Body agreed unanimously to the appointment of Deborah Miller as Vice Principal Business Development, Marketing and Curriculum.***

#### 5.4 **Vice Principal Finance and Resources**

- 5.4.1 William Blythe was the Vice Principal Finance and Resources at Kensington and Chelsea College, a twin campus. Bill had extensive experience in the further education sector having previously held roles in strategic financial management, management and financial accounting, management information and facilities management. Bill had also worked for the Learning and Skills Council. In his current role Bill was responsible for Finance, Payroll, Estates, MIS and IT and he frequently deputised for the Principal.
- 5.4.2 The staff and student panels had given very positive feedback, ranking Bill first out of the candidates interviewed.
- 5.4.3 ***The Governing Body agreed unanimously to the appointment of William Blythe as Vice Principal Finance and Resources.***

#### **CONFIDENTIAL ITEM – With Staff and Student Members Withdrawn**

##### **6. Terms and Conditions of Vice Principals**

*The minutes for this item were kept under separate cover*

##### **7. Date of Next Meeting**

The next scheduled meeting would take place on Monday 11 July at 17.00

The meeting ended at 10:00