

PETROC™
professional, trusted, ambitious

**HOSPITALITY
& CATERING**



**NORTH DEVON
CAMPUS**

Old Sticklepath Hill
Barnstaple
Devon
EX31 2BQ
01271 852407
business@petroc.ac.uk

**MID DEVON
CAMPUS**

Bolham Road
Tiverton
Devon
EX16 6SH
01884 235254
business@petroc.ac.uk

**UNIVERSITY CENTRE
BRANNAMS CAMPUS**

Oakwood Close
Roundswell Business Park
Barnstaple
Devon
EX31 3NJ
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**Professional qualifications,
Apprenticeships, certified courses and
more for the Hospitality & Catering sector.**

Petroc provides a wide range of programmes for professionals in the Hospitality & Catering sector. Whether you are looking to support your staff to achieve the next level of qualification in their professional field, or want to support staff with personal development, we have an extensive range of courses to choose from. Courses range from short one or two day refresher courses, to part-time certified programmes and apprenticeships.

PART-TIME PROFESSIONAL QUALIFICATIONS		
COURSE	LEVEL	DURATION
AAT Certificate/Diploma in Accounting	2-3-4	12 Months
Award in Assessing Competence in the Work Environment	3	9-12 Months
Award in Assessing Vocationally Related Achievement	3	12 Months
Award in principles of Business Admin	2	12-15 Months
Award in the Internal Quality Assurance of Assessment Processes	4	12-15 Months
Certificate in General Patisserie and Confectionery	2	30 Weeks
Certificate in Principles of Customer Service	2	12 Months
Certificate In Principles of Customer Service (VRQ)	3	12 Months
CIPD Certificate in Human Resource Practice Level	3	12 Months
CIPD Diploma in Human Resource Management	3-5	12 Months
Diploma in Business & Administration	3	12 Months
Diploma in Construction Multi-Trades	1	12 Months
Diploma in Management & Leadership	3-5	12 Months
Diploma in Painting & Decorating	1-2	12 Months
Diploma in Property Maintenance	2	12 Months
Functional Skills Maths and English	2	Flexible Delivery
NVQ Diploma in Installing Electrotechnical Systems & Equipment	3	12 Months
NVQ Diploma In Professional Cookery	2	30 Weeks
NVQ Diploma In Professional Cookery	3	30 Weeks

DISTANCE LEARNING		
COURSE	LEVEL	DURATION
Awareness of Mental Health Problems	2	16 Weeks
Certificate in Understanding Autism	2	16 Weeks
Certificate in Understanding Nutrition and Health	2	16 Weeks
Equality and Diversity	2	16 Weeks
Falls Prevention Awareness	2	16 Weeks
Principles of Business Administration	2	16 Weeks
Principles of Customer Services	2-3	16 Weeks
Principles of Management	3	26 Weeks
Principles of Team Leading	2	16 Weeks
Working with Individuals with Learning Difficulties	2	16 Weeks

BESPOKE TRAINING		
COURSE	LEVEL	DURATION
Petroc can design and deliver a wide range of bespoke training developed for your specific business needs. Recent bespoke delivery includes - ICT (word, excel, powerpoint) training for staff of varying experience, Health and safety in the workplace, Maintenance Safety passport, Leadership and management for your business.	Can be accredited	Bespoke

APPRENTICESHIPS		
COURSE	LEVEL	DURATION
Assistant Accountant	2-3	12-24 Months
Building Maintenance Multi-Trade Repair & Refurbishment	2	24 Months
Business & Administration	2-3	12-24 Months
Chef De Partie (Advanced)	3	18-24 Months
Commis Chef	2	12-18 Months
Customer Service	2	12 Months
Hospitality Supervisor Advanced	3	12-18 Months
Hospitality Team Member Apprenticeship	2	12-18 Months
Human Resource Support / Management	2-3	24 Months
Improvement Practitioner	4	18 Months
Installation Electrician/ Maintenance Electrician	3	48 Months
IT & Web Design Professionals	2-3	12-24 Months
Marketing	3	12 Months
Operations/Departmental Manager	5	24 Months
Property Maintenance Operative	2	12 Months
Retailer	2	12-18 Months
Team Leader/Supervisor	3	18 Months

INDUSTRY QUALIFICATIONS		
COURSE	LEVEL	DURATION
18th Edition	N/A	1-3 Day
2377-22 PAT Testing	3	1 Day
Award for Personal Licence	2	1 Day
Award in Customer Service	2	1 Day
Award in Emergency First Aid at Work	3	1 Day
Award in Fire Safety	2	1 Day
Award in First Aid at Work	3	3 Days
Award in Food Allergen Awareness and Control in Catering	2	1 Day
Award in Food Safety Certificate	2	1 Day
Award in Wines	1	1 Day
CODC1 - Changeover Domestic To Commercial Catering Gas	3	1 Day
CODNCO1 - Changeover Domestic To Commercial Gas	3	1 Day
COM 1 - Catering Appliances (Ranges)	3	Half Day
COM 3 - Catering Appliances (Fryers)	3	Half Day
CONGLP1 - Changeover From Natural Gas To LPG	3	1 Day
Control of Legionella - Maintenance	1	1 Day
COSHH		
Gas Training - Commercial Domestic	3	Half Day/ 1 Day
Health & Safety in the Workplace	2	1 Day
HTRLP2 - Closed Flue Gas Fires: Caravans, Lpg Only (Re-Assessment)	3	2 Hours
IOSH		
OFT 50	3	5 Days
Working at Heights	Entry	Half Day

If you cannot see the particular course or qualification you are looking for, please contact us and we will provide additional assistance. Please call **01271 852407** or email **business@petroc.ac.uk**