



PETROC™
professional, trusted, ambitious

**NORTH DEVON
CAMPUS**

Old Sticklepath Hill
Barnstaple
Devon
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01271 852407
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**MID DEVON
CAMPUS**

Bolham Road
Tiverton
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EX16 6SH
01884 235206
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**UNIVERSITY CENTRE
BRANNAMS CAMPUS**

Oakwood Close
Roundswell Business Park
Barnstaple
Devon
EX31 3NJ
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**Professional qualifications,
Apprenticeships, certified courses
and more for the education sector.**

Petroc provides a wide range of programmes for both teaching and support staff. Whether you are looking to support your staff to achieve the next level of qualification in their professional field, or want to support staff with personal development, we have an extensive range of courses to choose from. Courses range from short one or two day refresher courses, to part-time certified programmes and apprenticeships.

DISTANCE LEARNING		
COURSE	LEVEL	DURATION
Awareness of Mental Health Problems	2	16 Weeks
Care and Management of Diabetes	2	16 Weeks
Children's and Young People's Mental Health	2	16 Weeks
Equality and Diversity	2	16 Weeks
Information, Advice or Guidance	2	16 Weeks
Introducing Caring of Children and Young People	2	16 Weeks
Prevention and Control of Infection	2	16 Weeks
Principle of Customer Services	2	16 Weeks
Principles of Business Administration	2	16 Weeks
Principles of Management	3	16 Weeks
Principles of Team Leading	2	16 Weeks
Understanding Autism	2	16 Weeks
Understanding Behaviour that Challenges	2	16 Weeks
Understanding Common Childhood Illnesses	2	16 Weeks
Understanding Mental Health Problems	2	16 Weeks
Understanding Nutrition and Health	2	16 Weeks
Understanding Specific Learning Disabilities	2	16 Weeks
Working with Individuals with Learning Disabilities	2	16 Weeks

INDUSTRY QUALIFICATIONS		
COURSE	LEVEL	DURATION
18th Edition	N/A	1- 3 Day
2377-22 PAT Testing	3	1 Day
Award in Customer Service	2	1 Day
Award in Emergency First Aid at Work	3	1 Day
Award in Emergency First Aid at Work - Requalification	3	2 Day
Award in Food Allergen Awareness & Control in Catering	2	1 Day
Award in Food Safety in Catering	2	1 Day
Award in Inspection & Testing	3	1 Week
Control of Legionella - Maintenance	1	1 Day
COSHH	N/A	1 - 3 Days
Gas Training - Commercial Domestic	3	Half Day/1 Day
Health & Safety in the Workplace	2	1 Day
IOSH	N/A	1 - 3 Days
Paediatric First Aid	N/A	1 - 3 Days
Professional Excel training	N/A	Flexible
Safe Moving & Handling	2	1 Day
Working at Heights	Entry	Half Day

PART-TIME PROFESSIONAL QUALIFICATIONS			APPRENTICESHIPS		
COURSE	LEVEL	DURATION	COURSE	LEVEL	DURATION
AAT Certificate/Diploma in Accounting	2-3-4	12 Months	AAT Certificate in Accounting	2-3-4	12 - 24 Months
AI/VI/TAQA Assessing Qualification	3	12 Months	BSC in Digital Technology Solutions (Cyber Security Analyst, Network Engineer, Software Engineer)	6	48 Months
Award in Education & Training	3	5 Weeks			
Award in Introduction to Counselling	2-3	11 Weeks	Building Maintenance Multi-Trade - Repair & Refurbishment	2	24 Months
Award in Principles of Business Admin	3	12 Months	Business & Administration	2, 3	12 - 24 Months
Certificate in Education (Cert Ed)		24 Months			
Certificate in Fitness Instructing - Gym	2	3 /12 Months	Children & Young People's Workforce	2/3	12 - 18 Months
Certificate in Principles of Customer Service	2	12 Months	Commis Chef	2	12 - 24 Months
CIPD Certificate in Human Resource Practice Level	3	12 Months	Customer Service	2	12 Months
CIPD Diploma in Human Resource Management	3-5	12 Months	Food Production & Cooking Apprenticeship	2	12 - 18 Months
CMI Diploma in Management & Leadership	5	12 Months	Hospitality & Catering	2-3	12 - 24 Months
CMI Diploma in Principles of Management & Leadership	3	12 Months	Human Resource Support / Management	2-3	24 Months
Diploma in Business Administration	3	12 Months	Improvement Practitioner	4	18 months
Diploma in Children's Learning & Development (Early Years Educator)	3	18 - 24 Months	IT & Telecoms Professionals Advanced Apprenticeship	3	12 - 24 Months
Diploma in Professional Cookery	2-3	12 Months	IT & Web Design Professionals	2-3	12- 24 Months
Diploma in Property Maintenance	2	12 Months	Laboratory Technician	3	24 Months
Diploma in Therapeutic Counselling	4	12 Months	Marketing	3	12 Months
Specialist Support for Teaching & Learning in Schools and Colleges (Teaching Assistant) 17+ only	3	12 Months	Operations/Departmental Manager	5	24 Months
Supporting Teaching & Learning in Schools CACHE (Teaching Assistant) 17+ only	2	12 Months	Property Maintenance Operative	2	36 Months
Supporting Teaching & Learning in Schools	2-3	12 - 18 Months	Supporting Teaching & Learning in Schools	2-3	12 - 18 Months
			Teaching Assistant	3	18 Months
			Team Leader/Supervisor	3	18 Months

If you cannot see the particular course or qualification you are looking for, please contact us and we will provide additional assistance. Please call **01271 852407** or email **business@petroc.ac.uk**