

PETROC COMMUNITY CODE OF CONDUCT

BE READY, BE RESPECTFUL AND BE SAFE

BE READY

- Be on time
- Take part in all timetabled and planned learning and enrichment activities
- Have the equipment and Personal Protect Equipment you need with you
- Report any absence to College by calling the Absence Monitoring Hotline or via the learner portal. North Devon: 01271 852441 Mid Devon: 01884 235309

BE RESPECTFUL

- Respect other students, staff and visitors
- Respect your learning environments
- Respect others' unique characteristics such as their gender, sexuality, disability, age, religion, beliefs or race
- Ensure you only smoke or vape in designated zones

BE SAFE

- Ensure your ID badge is worn and clearly visible when you are in College
- Ensure that you follow our current COVID-19 secure guidance
- Follow health, safety and fire instructions when using equipment and moving around the College
- Report any concerns you have about your own safety or someone else's to a member of staff or the Student Support/Safeguarding Team
- Follow the College's ICT Network Acceptable Use policy, including online safety, use of WiFi networks and use of social media (including misrepresenting the College or bullying)
- Do not consume, or bring on to the College site, any alcohol, medication which is not prescribed to you, illegal substances or Psychoactive Substances (legal highs), as this will lead to suspension and a disciplinary investigation and possible police involvement.
- Any learners found to be in possession of an offensive weapon or engaging in any form of criminality will be removed from the College immediately and where necessary, the Police will be involved.

Remember that you are an ambassador for your College. This includes whilst travelling to and from the campuses and when out on College trips or course activities. As a Petroc student, we expect you to demonstrate the behaviours in our Community Code at all times.