

## **Business Productivity Boost Programme**



Boost your productivity though our bitesize sessions which are designed to provide you with the skills you need to grow as well as support wellbeing in the workplace.

## Monday 22 April 2024

9:30 - 12:30Unlock your creativity and innovation 13:30 - 16:30The Power of positive thinking in business

## Monday 20 May 2024

9:30 - 12:30Designing people centred processes 13:30 - 16:30Workload management and allocation

## Monday 3 June 2024

9:30 - 12:30Collaborative decisions making 13:30 - 16:30How to hold effective meetings

You can choose to come along to some, or all of the sessions if you wish. For more information and to reserve your space, scan the QR code.







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