

# north devon college

## Newsletter

March 2026



### Hello!



Hello!

*Happy National Careers Week!*

There are so many careers out there for you to choose from and endless possibilities.

Some of you may have already thought about what career you would like to go into and some of you might be unsure!

If you're still unsure about your career path, that is ok. There is still time to decide and there will be lots of help and support along the way to help find the right career path for you.

There is something out there suitable for everyone!

National Careers Week

# NCW

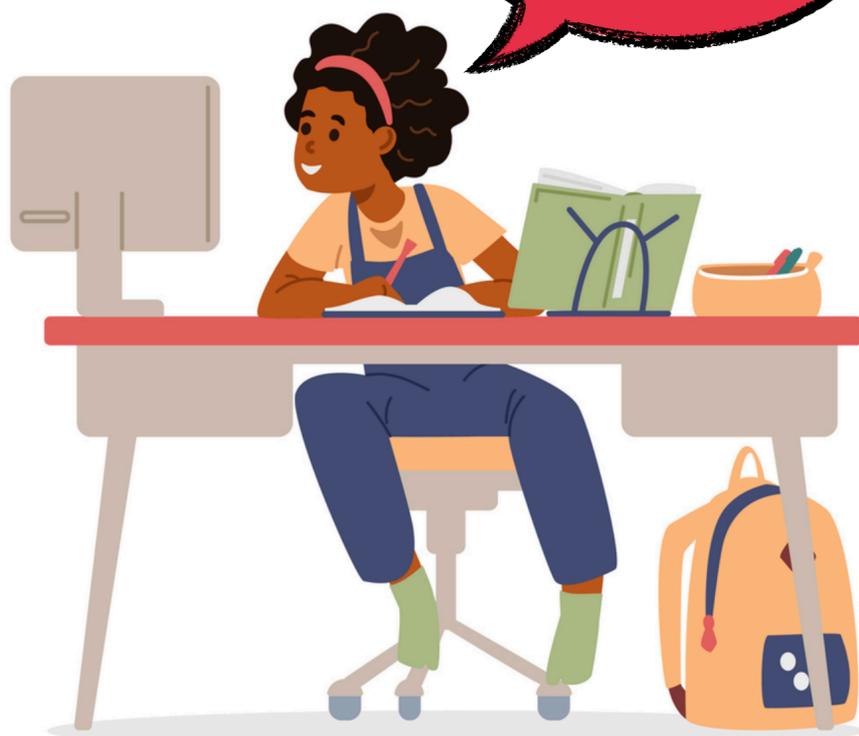
[www.nationalcareersweek.com](http://www.nationalcareersweek.com)

### Tips to decide on your career path:

Think of any hobbies or work experience you have had and if this could be a possible career.

Think about how you like to learn - practical or classroom based.

Think about the subjects you enjoy.



## Skills employers look for:

Good communication skills.



Time management and organisation skills.



Teamwork and collaboration skills.



Problem solving abilities.



## Building a good CV:

Having a good CV is really important for landing the job you want. Any experience you can get now will really help you build up excellent skills that you can showcase on your CV. This will help you stand out to an employer over other candidates!

For further information and tips on writing a CV, please visit the following website:

<https://nationalcareers.service.gov.uk/careers-advice/cv-sections>



## Events:

Our next event:

- Academic Futures Event 16/06/2026

For further information on this event, please visit our website: <https://www.petroc.ac.uk/open-events/>

If you have any further questions, please do not hesitate to contact us: [schoolliaison@petroc.ac.uk](mailto:schoolliaison@petroc.ac.uk).

Best wishes,

Maddy  
School Liaison



## Topics to include on a CV

### Contact details

- Name
- Phone number & email

### Introduction of yourself

- Provide a couple of sentences about you.

### Education History

- Name of school and dates attended.
- Qualifications and grades.

### Work History

- Any work placements, volunteering or paid jobs you have had.
- Include company names and dates.

### Skills/Strengths

- Explain skills you have gained through your work or hobbies.

### References

- Contact details of someone that has agreed to give you a reference e.g. current employer or teacher.

